

CONTRACT FOR THE USE OF THE CHAPEL ON THE HILL
ELM AVENUE AND 8TH STREET
SOUTH PITTSBURG, TENNESSEE 37380

The Chapel on the Hill is available for use subject to the terms and conditions of this CONTRACT, authorized by the South Pittsburg Historic Preservation Society, Inc., its REPRESENTATIVE, and

hereinafter referred to as the “SPONSOR”.

The Sponsor agrees to ensure proper compliance with the following policies and conditions for use of the Chapel:

-No more than 140 occupants/persons in the Chapel, based on applicable Fire Safety Codes. Aisles will not be blocked by decorations, apparatus, wheelchairs, etc.

-The Chapel is a SMOKE FREE facility.

- Food and beverages are PROHIBITED inside EXCEPT with prior approval by the REPRESENTATIVE for limited traditional and recognized ceremonial activities.

- Prior arrangements with approval may be made for the consumption of food and beverages OUTSIDE on the grounds of the Chapel, but not FOR SALE!

-Furnishings of the Chapel may NOT be removed. Special arrangements/modifications must be approved in advance.

- The minimum CHARGE for RENTAL of the Chapel is \$200.00. Following subsequent cleaning, removal of any temporary decorations, furnishings, and equipment, \$50.00 may be refunded to the SPONSOR by mail.

- Access to the Chapel BOTH before the Event/occasion and after for set-up and clean up shall be agreed to by the SPONSOR and the REPRESENTATIVE of the Society.

- In the event of more SERIOUS, SUBSTANTIAL, OR PERMANENT DAMAGE by a Sponsor or invited participant(s), the South Pittsburg Historic Preservation Society, Inc. and/or the City of South Pittsburg, Tennessee may pursue any remedies available by law.

- Scheduling/booking of the Chapel requires approval of the Representative of the Society and is NOT binding until the CONTRACT has been completed and signed with DEPOSITS.

- ALL CHARGES AND FEES MAY BE reduced or waived for NON-PROFIT groups/organizations, solely at the discretion of the South Pittsburg Historic Preservation Society, Inc. and the CONTRACT shall so specify any such special terms and conditions.

- In the event the Sponsor cancels the CONTRACT less than TEN (10) days before the event, \$50.00.00 will be forfeited as liquidated damages for cancellation of the use of the Chapel.

- FOR PROFIT SPONSORS may, at the discretion of the Society, be required to provide a Certificate of Insurance for the Event and the Audience.

- Should the event at the Chapel be cancelled due to UNAVOIDABLE, INTERVENING Circumstances beyond the control of the Sponsor, the Society may, at its Sole Discretion, waive all Charges and Fees and refund ALL PAYMENTS.

- ALL Payments and Deposits shall be in Cash, by Certified Check, Money Order, or other means acceptable to the Society's Representative, and drafts shall be made payable to "South Pittsburg Historic Preservation Society, Inc."

-When completed by MAIL, Payment, along with the SPONSOR'S filled in portion of the CONTRACT shall be sent to "South Pittsburg Historic Preservation Society, Inc., P.O. Box 175, South Pittsburg, TN 37380." Upon Agreement and Acceptance by the parties to the CONTRACT, shall be binding when signed and dated.

- THIS CONTRACT for use of the Chapel SHALL NOT be modified, changed, or revised ORALLY but requires the written signatures of the Sponsor and the Society's Representative to be binding, on the parties to it.

Sponsor (S) AGREE TO NDEMNIFY AND HOLD the South Pittsburg Historic Preservation Society, Inc. and the City of South Pittsburg, Tennessee HARMLESS against any claim of liability or loss from personal injury or property damage resulting from or arising out of the use and occupancy of the Chapel by the Sponsor, its invitees, servants or agents.

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Event _____
Date(s) of
Rental _____

Hour(s) of
Rental _____

Special Arrangements/Request for Approval

RENTAL FEE \$200.00

SPONSOR

ADDRESS

SIGNATURE _____ DATE _____

TELEPHONE _____

APPROVAL BY SOUTH PITTSBURG HISTORIC PRESERVATION SOCIETY, INC
REPRESENTATIVE:
_____ DATE _____

South Pittsburg Historic Preservation Society Inc.
P.O. Box 175
South Pittsburg, TN 37380